

MCB Emergency Response Plan



RIOTS & CIVIL DISORDER

Keep a lookout outside during big prayers

1. Check the street before prayers
2. If trouble outside → lock doors
3. Move people calmly to safe room
4. Call 999 straight away
5. Send WhatsApp RED alert if needed
6. Evacuate only if police say it is safe



VANDALISM & ARSON

Protect the masjid from fire and damage

1. Keep bins and rubbish away from the walls
2. Switch on outside lights at night
3. Lock side doors and windows when not in use
4. If smoke or fire → pull alarm
5. Send WhatsApp RED alert if needed



TERRORISM

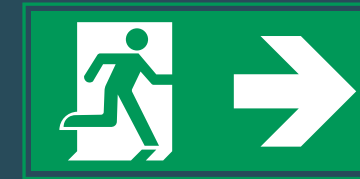
1. Keep exits clear at all times
2. If a suspicious package is found → do not touch it. Move people far away
3. Call 999 immediately
4. If attacker present → RUN, HIDE, TELL
5. Send WhatsApp RED alert



HOSTAGE SITUATIONS

1. Stay calm and preserve life. Don't draw attention to yourself.
2. Comply and observe quietly, unless they put you in immediate danger
3. Avoid heroics and minimise risk
4. Act only when safety is clearly improved, e.g. once authorities intervene or obvious safe exit appears.

EVACUATION ROUTES



1. Follow green EXIT signs to the nearest safe exit
2. Primary: Main stairs to Ground Floor exits
3. Secondary: Alternative stairwells/exits as signed
4. LIFTS must NOT be used

ROLES & RESPONSIBILITIES



Incident Lead (Trustee President or Deputy): liaises with Emergency Services, issues WhatsApp alerts



Fire Wardens: sweep floors, assist vulnerable, confirm evacuation complete



Comms Lead: sends WhatsApp updates, manages rumours



First Aiders: provide medical support until ambulance arrives

ASSEMBLY POINT



- Primary: Front outside of building (open-air, safe distance)
- Secondary: Designated overflow safe zone
- Stay together - Trustees / Fire Wardens take headcount
- **Re-enter only when emergency services authorise**



WHATSAPP QUICK ALERT

RED ALERT - EVACUATE NOW
Immediate evacuation. Leave the building calmly.

AMBER ALERT - STAND BY
Incident being assessed. Stay alert and prepare to evacuate.

GREEN ALERT - ALL CLEAR
Situation resolved. It is safe to remain or return inside.



HATE CRIMES

STAY SAFE, REPORT IT

1. Move people to safety straight away
2. Call 999 if abuse or attack happens
3. Take photos or keep CCTV as evidence if safe
4. Write factual details clearly after the incident
5. Support the victim and reassure the community



LONE-WOLF ATTACK

ACT FAST, STAY ALIVE

1. Keep stewards to watch for danger during big prayers
2. If threat appears, raise the alarm and call 999
3. Send a RED WhatsApp alert immediately
4. Evacuate quickly to the Assembly point
5. If escape is not safe, lock doors and hide quietly until police arrive



HAZARDOUS MATERIAL SPILLS

1. If a chemical is thrown or spilled, move people away quickly
2. Do not touch the substance
3. Open windows if safe
4. Call 999 and wait for emergency services
5. Wash skin or eyes with clean water if exposed.

EMERGENCY CONTACT LIST

Police, Fire or Ambulance Service **999**

Gas Leak **0800 111 999**

Incident Lead		Comms Lead	
Deputy Lead		Deputy Comms	
Fire Warden 1		Volunteer 1	
Fire Warden 2		Volunteer 2	
Key Holder 1		Non Emergency Police	101
Key Holder 2		NHS Non Emergency	111

Panic escalates risk. Calm behaviour reduces it.